



Grant Application Form

1. **Name of project:**
2. **Contact name and details for all aspects of application:** (one name only, please, with telephone number(s) and e-mail address)
3. **Brief description:** (one line)
4. **Planned start date:** _____ **and completion date:** _____
5. **Total cost of project:** _____
6. **Total of funds requested from the Friends:** _____ **and when:** _____
7. **Details of all other funding sources:** _____
8. **Detailed description of project** (N.B. the project must meet the charitable objectives of the Friends. The application will be assessed in part by how well the objectives are met. Please read the Friends' document: "Guidelines Governing Grants")
9. **Breakdown of all costs:** _____
10. **Approval dates by:** Property Committee..... Chapter.....
11. **Other approvals yet to be obtained** (e.g. Fabric Advisory Committee).....**and when:** _____
12. **Dean's approval (signature):** _____ **date:** _____

FOR USE BY FRIENDS (Secretary; if other person, please specify)

- A. **Date form received:** _____
- B. **Date placed before Council:** _____
- C. **Decision by Council:** with any conditions – please state _____
- D. **Date contact (in 2 above) notified:** _____
- E. **Evidence of expenditure with date:** (may be more than one payment) _____
- F. **Date of project completion:** _____